



Grant County  
Office of The  
Board of County Commissioners  
P O Box 37  
Ephrata WA 98823  
(509) 754-2011

# GRANT COUNTY COMMISSIONERS

## COMMISSIONERS MINUTES

Danny E. Stone  
District 1

Rob Jones  
District 2

Cindy Carter  
District 3

"To meet current and future needs, serving together with public and private entities, while fostering a respectful and successful work environment."

**GRANT COUNTY BOARD OF COMMISSIONERS**  
**MEETING MINUTES**  
**Week of January 9 – January 13, 2023**  
Commission Chambers  
35 C Street NW  
Ephrata, WA 98823

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**Public meetings were held in person with a WEBEX Conference Call/Video option available.**

**MONDAY, JANUARY 9, 2023**

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Stone in attendance. Commissioner Jones was out and excused.

9:00 a.m. – 9:30 a.m.                      Superior Court Update

- Crystal Burns came to discuss their part-time Court Commissioner position that they requested in 2022. They will bring this up to the Human Resources Hiring Committee this year.
- Public Works has a vehicle for their Drug Court.

9:30 a.m. – 10:30 a.m.                      B Vasquez, Clerk of the Board Update

- NovaTime- Reports
- Revenue / Expense Tracking in BOCC Office (JG) – Jerry Gingrich gave an update on Revenue Tracking.
- Cross Training of BOCC Positions (mailroom/vets/ASC/PRO) – Human Resources has volunteered an employee. The on-call position will be advertised again.
- Animal Outreach Contract / Meeting with other Animal Rescue Organizations – Animal Outreach meeting is January 31, 2022 at 9:00 a.m. The Clerk will schedule another meeting with the other animal rescue organizations.
- BOCC Payroll Approval – Commissioner Jones will be the 2023 approval.

11:00 a.m. – 11:30 a.m.                      S Fode, New Hope Update

- Shelter Update
- Personnel Update
- ARPA Request with Adams County
- VOCA Cuts
- Mattawa Office Options

11:30 a.m. – 12:00 p.m.                      M McKnight, Assessor's Office Update

- Data Center Appeals

**Grant County Commissioners Minutes  
Week of January 9, 2023**

1:00 p.m. – 2:00 p.m.

Commissioners Round Table – Miscellaneous Discussion

- Review of Consent Agenda Items
  - Item 23 Fairgrounds – will use Facilities Supplies instead of requesting a budget extension.
  - Withdraw items 15-23 for Fairgrounds since these are capital expenditures and do not need a secondary approval.
  - Withdraw Item 31 Sheriff's Office – budget extension is no longer needed; this will be a request to purchase only resubmitted next week.
- BOCC Vision & Intent for Lodging Tax Advisory Committee (LTAC) – (JG): LTAC is meeting on 1/19/23, this will come back next week 1/17/23
- Bridges – Japan: Move forward with Janice Flynn as the Bridges representative.
- Bridge – County Roads: Sam Castro is coordinating meetings with Adams County Commissioners and Senator Murray's Office (Raquel Crowley), scheduled for 1/12/23.
- Janice Flynn discussed the insurance polices that are not held with Trask Insurance. Need to renew Medical Malpractice: go with Trask or Martin Morris? Martin Morris also has the tank policy. Janice recommends Martin Morris renewing the 2 current policies for the next year, then move to Trask in 2024. Add to 1/17/23 Consent Agenda.

2:00 p.m. – 3:30 p.m.

K Eslinger, Human Resources Update

- Treasurer's Office - Compensation Discussion
- Working Agreement by and between Grant County and Grant County Employee Association – Renew Administrative Staff. Term is January 1, 2022 – December 31, 2023.
- Personnel Action Request (PAR) for the salary, wage and/or position change for Nathan Poplawski, Development Services / Fire Marshal.

5:00 p.m. – 8:00 p.m.

D Stone and C Carter at Law Enforcement Appreciation Event (Wahluke High School)

**TUESDAY, JANUARY 10, 2023**

The session was continued to 8:30 a.m. with Commissioners Carter and Stone in attendance. Commissioner Stone attended via Webex. Commissioner Jones was out and excused.

8:30 a.m. – 9:00 a.m.

K McCrae, Prosecuting Attorney's Office Update

- Opioid Interlocal Agreement – being rewritten in order for Grant County to keep our portion of the funding.
- They are going to assign Civil Deputy Attorney's to departments/offices.
- Bridges – Japan Sister City Exchange: Commissioner Carter to send By-laws and organizing documents to Rebekah Kaylor.
- Commissioner Stone asked if a convicted felon could serve in an elected office?
- Contract review and timeline. Once dropped off to their office, give them at least 2 weeks.

Page 3 of 9  
**Grant County Commissioners Minutes**  
**Week of January 9, 2023**

11:00 a.m. – 12:00 p.m. T Gaines, Central Services Update

GCTS	<ul style="list-style-type: none"> <li>• Laptop issue – Getting parts continues to be an issue</li> <li>• Stolen Cisco Pad</li> <li>• Adams County – IT Interviews</li> <li>• Consent Item – FTR Annual Renewal</li> <li>• Website ADA Software</li> </ul>	
Facilities	<ul style="list-style-type: none"> <li>• Museum Update - Painting</li> <li>• Renew in Royal City – leased new building</li> <li>• Lactation room in District Court – waiting paint</li> </ul>	
Fairgrounds	<ul style="list-style-type: none"> <li>• Personnel – Maintenance 3 position open</li> <li>• 4H bathroom update</li> <li>• Upcoming projects</li> </ul>	
Central Services	<ul style="list-style-type: none"> <li>• Stormwater issue ML-asked Public Works</li> <li>• Jail Kick Off Mtg.</li> <li>• R.O.W. Jail Project</li> </ul>	<ul style="list-style-type: none"> <li>• Comp Plan Action</li> <li>• Travel to Jax</li> </ul>

1:00 p.m. – 2:00 p.m. S Castro, Public Works Update

- Public Works General Update
  - Congressional Discretionary Spending – preliminary staging now for future asks. BOCC should select a specific project to direct funding to. Bridge 247 Project must be a priority.
- Public Works Engineering/Roads
  - Cayuse-Miller Easement Vacation – E.1 NE vacation, Dave Bren, County Engineer previously recommended denial. He has since changed his mind.

**Grant County Commissioners Minutes**

**Week of January 9, 2023**

- STIP Amendment – Bridge project costs that were previously listed are being revised.
- PIT 43 Lease Agreement – to be placed on a future consent agenda.
- Darryl Pheasant, Treasurer, gave an update on a plat in Moses Lake off Grape Drive.

2:00 p.m. – 3:00 p.m.

**Commissioner's Meeting**

- Call to order
- Open Forum for Citizen Input (3 minutes per person, 15-minute time limit) **None**
- Approval of Agenda **A motion was made by Commissioner Stone, seconded by Commissioner Carter, to approve the agenda as presented. The motion passed with 2 Commissioners in attendance.**
- Correspondence (ie. Emails that have come in that need response, letters of support etc.)
  - Emails continue to come in from Chris Peele regarding road in Warden.
- Commissioners Roundtable – Miscellaneous Discussion
- Consent Agenda – (Items 1 through 33) All items are considered routine and will be enacted by one motion of the commissioners with no separate discussion. If a separate discussion is desired, that item may be removed and placed under Board Discussion/Decision. **A motion was made by Commissioner Stone, seconded by Commissioner Carter, to approve the consent agenda as follows: approve items 1-13, amend item 14 and reduce the Jax Hotel to the amount of \$1,562.20, remove items 15-23 Fairgrounds as Capital Expenditures no longer need secondary approval, approve items 24 and 25, amend dollar amount of item 26, approve items 27 – 30, withdraw item 31, approve 32 and 33. The motion passed with 2 Commissioners in attendance**

**AUDITOR'S OFFICE**

1. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(In the amount of \$3,617,358.02)**

**COMMISSIONER'S OFFICE**

2. Approval of January 3, 2023, Commissioners Minutes.
3. Invoices
4. Service letter to John Nordine for his work on the Grant County Veterans Advisory Board.
5. Appointment letter for Susan Freeman to the Grant County Planning Commission for a four-year term beginning January 10, 2023, through January 9, 2027.
6. Reimbursement request from the Housing Authority of Grant County on the Department of Commerce Consolidated Homeless Grant (CHG) No. 22-46108-10, in the amount of \$42,120.03 for December 2022 expenses.
7. Reimbursement request from the Housing Authority of Grant County on the Department of Commerce Eviction Rent Assistance Program (ERAP 2.0) Grant No. 21-4619C-108, in the amount of \$392,664.63 for December 2022 expenses.

## Grant County Commissioners Minutes

### Week of January 9, 2023

8. Special occasion liquor license application for Moses Lake Chamber of Commerce and their event to be held at Grant County Fairgrounds Commercial Building on March 21, 2023, from the Washington State Liquor and Cannabis Board.
9. Request from the City of George to extend the project completion date for Strategic Infrastructure Program (SIP) project No. 2019-04, Well No. 3 Generator Project to December 31, 2023.
10. Request from McKay Healthcare and Rehabilitation Center to extend the project completion date for Strategic Infrastructure Program (SIP) project No. 2021-01, to July 31, 2023.
11. Request from the Town of Coulee City to extend the project completion date for Strategic Infrastructure Program (SIP) project No. 2020-02, Rodeo Ground Improvements Project to December 31, 2024.
12. Request for release of funds on Strategic Improvement Project (SIP) No. 2020-02, Town of Coulee City, Coulee City Rodeo Ground Improvements, in the amount of \$48,454.44 grant funds.
13. Reimbursement request from Opportunities Industrialization Center (OIC) on Department of Commerce Eviction Rent Assistance Program (ERAP 2.0) Grant No. 21-4619C-108 in the amount of \$37,608.31 for November 2022 expenses.

#### CENTRAL SERVICES

14. Out-of-state travel request for the following individuals to attend the AHR EXPO in Atlanta Georgia, February 5, 2023, through February 10, 2023, and Jacksonville, Florida, February 8, 2023, through February 10, 2023, to tour jails for the upcoming new Jail construction:  
(Approved in the amended hotel amount of \$1,562.20)

Group One	Depart GEG 2/5/23	Atl.3 nights	Group Two	Depart GEG 2/8/2023			
	Depart ATL 2/8/23	Jax 2 nights		Arrive GEG 2/10/2023			
	Depart Jax 2/10/23						
	Arrive GEG 2/10/23						
					Per diem includes 75% F/L		
	Group One Costs	airfare	Hotel Atl	Hotel Jax	Per diem		
Tom Gaines		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	<---Each
Kevin Schmidt		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	
Abel Gurrero		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	
Cory Woodiwiss		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	
Ricardo Gutierrez		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	
Total		\$ 3,215.00	\$ 2,750.00	\$ 1,725.00	\$ 1,828.75	\$ 9,518.75	
	Group Two costs						
Rob Jones		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
Joe Kriete		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
Phil Coats		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
Josh Sainsbury		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
John McMillan		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
		\$ 2,645.00		\$ 1,725.00		\$ 5,107.50	

FAIRGROUNDS

15. Request to purchase two groups of stall mats from Great Mats, which provided the lowest quote in the amount of \$15,037.14 for 32 mats and \$21,724.29 for 48 mats. These purchases were approved in the 2023 Capital Budget and will be purchased from 132.178.00.9123.518303500 (48 mats) and 132.178.00.9123.594756003/4 (32 mats). **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**
16. Request to purchase portable bleachers from The Park, which provided the lowest quote in the amount of \$22,198.31 including tax and freight. These purchases were approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.594756003/4. **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**
17. Request to purchase rock picker from Skid Steers Direct, which provided the lowest quote in the amount of \$5,950.99 including tax and freight. This purchase was approved in the 2023 Capital Budget and will be purchased from 132.178.00.9116.594756003/4. **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**
18. Request to purchase a box scraper in the amount of \$1,372.21 from John Deere through a State Contract, OR Lawn and Grounds Maintenance Equip 1744 (PG25 CG 22). This purchase was approved in the 2023 Capital Budget and will be purchased from 132.178.00.9116.575303564. **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**
19. Request to purchase 9 picnic tables from Commercial Site Furnishings who provided the lowest quote in the amount of \$10,789.39 including tax and shipping. This purchase was approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.575303564. **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**
20. Request to purchase 40 round and 40 rectangular rental tables and carts from Webstaurantstore.com which provided the lowest quote in the amount of \$14,979.75 including tax and freight. This was approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.575303564. **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**
21. Request to purchase 2 Portacools from Air Marketing Group which provided the lowest bid in the amount of \$9,515.33. These were approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.594756003/4. **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**
22. Request to purchase arena sand from Central Washington Concrete in the amount of \$3,200.00. This was approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.594756003/4. **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**
23. Request to purchase two ATV Gators in the amount of \$34,503.63 through a State Contract, OR Lawn and Grounds Maintenance Equip 1744 (PG25 CG 22). This will be purchased from 132.178.00.9116.594756003/4. If approved, a budget extension would be requested in the amount of \$2,803.63 to cover the shortfall. **(Withdrawn, Capital Expenditures do not need secondary approval, per amended County Policy)**

**Grant County Commissioners Minutes  
Week of January 9, 2023**

PUBLIC DEFENSE

24. Washington State Office of Public Defense Agreement No. ICA23013, grant funds distribution in the amount of \$92,111.00 for the purpose of improving the quality of public defense services in Washington State counties. Term of agreement is January 1, 2023, through December 31, 2023.

PUBLIC WORKS

25. Authorization to call for bids for the Re-Striping Program 2023. Bid opening date will be January 31, 2023, at 1:00 p.m. at Public Works.
26. **Resolution No. 23-006-CC** in the matter of amending resolution 22-120-CC and 22-131-CC adopting the six-year transportation improvement program for 2023-2028. **(This was approved with the amended amounts submitted by Public Works to increase the cost of the bridge replacements).**

RENEW

27. Agreement for Partnership with the Moses Lake Community Coalition; City of Moses Lake to promote community mental health, suicide prevention, and active youth mentorship. Term of agreement is January 1, 2023, through December 31, 2023.
28. Supported Living/Group Home Exhibit C, Revision No. 230200, on Washington State Department of Social & Health Services (DSHS) Contract No. 1963-57191 with Grant County-Directions in Community Living.

SHERIFF'S OFFICE

29. Washington State Parks and Recreation Commission Subrecipient Grant Agreement Federal Financial Assistance Grant Agreement No. MLE 123-404 in the amount of \$14,939.49. The purpose of this agreement is to fund recreational boating enforcement and education. Term of agreement is upon signature through September 30, 2023.
30. Port of Mattawa (Port District No. 3 of Grant County) Small Office Lease in the amount of \$4,200.00 to lease 100 sq ft of office space at the Port of Mattawa Office located at 20140 Rd 24-SW, Unit D, Mattawa WA for a substation office. Term of the agreement is January 1, 2023, through December 31, 2023.
31. Budget extension request in the amount of \$248,500.00 to purchase Hazardous Materials Response Equipment, training, and repairs for existing equipment using funds received from a Washington Department of Ecology 21-23 Spill Prevention Preparedness and Response Equipment Grant (SPPREG-2123-GrCoSO-00042) Fund 001.114. **(Withdrawn. This will be resubmitted next week as a Request to Purchase)**

TECHNOLOGY SERVICES

32. Purchase order No. 447 from For the Record (FTR) in the amount of \$7,577.16 for the Annual Support Contract for courts.



**Grant County Commissioners Minutes  
Week of January 9, 2023**

TREASURER'S OFFICE

33. Annual adoption of the County Investment Policy as provided by the Finance Committee and adopted by their Resolution No. 2021-1 on January 25, 2021. There were no changes to the policy in 2022.

- Board Discussion/Decisions Items (*Items to discuss and items that were removed from Consent Agenda. These items will be acted upon together*)
- Adjournment

7:00 p.m. – 8:00 p.m. R Jones, Warden City Council Meeting **(Did not attend)**

**WEDNESDAY, JANUARY 11, 2023**

R Jones, Out

10:00 a.m. – 11:00 a.m.	LEOFF – 1 Disability Board
11:00 a.m. – 11:30 a.m.	D Stone, PCC Rail Authority Executive Session
4:00 p.m. – 5:00 p.m.	VETERANS ADVISORY BOARD (VAB) MEETING
6:00 p.m. – 7:30 p.m.	D Stone and C Carter, Grant County Health Board Meeting

**THURSDAY, JANUARY 12, 2023**

8:00 a.m. – 11:30 a.m.	D Stone, Out
9:00 a.m. – 11:00 a.m.	R Jones, JAIL KICK OFF MEETING WITH LYDIG CONSTRUCTION
9:00 a.m. – 10:00 a.m.	R Jones, Multi-Agency Communications Center (MACC) Meeting
11:00 a.m. – 11:30 a.m.	R Jones at Bridge Funding Pre-Planning Meeting (Public Works)
11:00 a.m. – 12:00 p.m.	R Jones, Centralized Services Transition Planning <b>(Rescheduled)</b>
11:30 a.m. – 1:00 p.m.	D Stone, CBDL: OGWRP Bridges Planning Meeting (ZOOM)

**Grant County Commissioners Minutes  
Week of January 9, 2023**

1:00 p.m. – 3:30 p.m.	C Carter, Area Aging / Council of Governments Meeting (E Wenatchee Office)
2:00 p.m. – 3:00 p.m.	D Stone w/ S Castro, Public Works Discussion
6:00 p.m. – 7:00 p.m.	FAIR ADVISORY COMMITTEE MEETING
7:00 p.m. – 8:00 p.m.	R Jones, Moses Lake School Board Meeting

**MISCELLANEOUS ITEMS**

New Hope Emergency AP batch in the amount of \$1,400.00 for Emergency Housing.

**FRIDAY, JANUARY 13, 2023**

D Stone, Out

9:30 a.m. – 11:00 a.m.	TOURISM COMMISSION MEETING
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Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

\_\_\_\_\_  
Rob Jones, Chair

\_\_\_\_\_  
Cindy Carter, Vice-Chair

Attest:

\_\_\_\_\_  
Danny E. Stone, Member

\_\_\_\_\_  
Barbara J. Vasquez, CMC  
Clerk of the Board

**GRANT COUNTY BOARD OF COMMISSIONERS**  
**MEETING MINUTES**  
**Week of January 16 – January 22, 2023**  
Commission Chambers  
35 C Street NW  
Ephrata, WA 98823

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**Public meetings were held in person with a WEBEX Conference Call/Video option available.**

**MONDAY, JANUARY 16, 2023**

Courthouse Closed in Observance of Martin Luther King, Jr. Day

**TUESDAY, JANUARY 17, 2023**

The Grant County Commissioners session began at 8:15 a.m. with Commissioners Jones and Stone in attendance. Commissioner Carter was attending an offsite meeting until 9:28 a.m.

8:15 a.m. – 8:30 a.m.	Z Kennedy, Legislative Update
8:30 a.m. – 9:30 a.m.	C Carter at Rd. K-SW Site Review
8:30 a.m. – 9:00 a.m.	K McCrae, Prosecuting Attorney's Office Update
9:00 a.m. – 9:30 a.m.	S Palacios, Juvenile Court, and Youth Services

- Financial
- Intakes
- Courts
  - Offender/Diversion:
  - Truancy:
  - Dependency:
- Martin Hall
- Administration

9:30 a.m. – 10:00 a.m.	D Bren, East Low Canal Bridges Replacement Briefing
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10:00 a.m. – 11:00 a.m.	J McKiernan, Fairgrounds Update
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- Staffing Status
  - Season Pay Level – March Start
  - Campground Host – March Start
- WSDA Health and Safety Grant
  - Potential lighting project, matching funds?
- Capital Projects
  - Sheep Pens
- FAC Open Position

**Grant County Commissioners Minutes**  
**Week of January 16, 2023**

- One candidate so far
- Contracts
  - Rodeo
  - Carnival
- Large or Small Video Signage
  - On I-90
  - In town
- Fair Planning
  - Entertainment
  - Kid Zone

11:00 a.m. – 12:00 p.m.                      Commissioners Round Table – Miscellaneous Discussion

- Review of Consent Agenda Items
- Medical Malpractice and Tank Policies (JF)
- LTAC Discussion (JG)
- Elected Official / Department Head Luncheon Topics (BL)
- Safety Committee Budget (CC)
- Consent Agenda Items – Thursday at noon deadline (BV)

1:00 p.m. – 2:00 p.m.                      S Castro, Public Works Update

- Solid Waste
  - Household Hazardous Waste Event
    - April 29- Moses Lake
    - September 9- Ephrata
    - October 28- Moses Lake
  - SWAC Applications
  - WACSWM- House Bills & Senate Bills (See Attachment)
  - Parametrix Amendment Eight, Change NO. 6 extended through January 31, 2023.
- Public Works General Update
  - Introduction to our Assistant County Road Engineer- Rob Harris
  - Workstations
- Public Works Engineering/Roads
  - Bridge 247/248/119 Priority Discussion
  - Rain and Thaw Issues on Gravel Roads – K RD SW Status (Rob)
  - Engineering Technician Job Description
- Equipment Repair and Replacement
  - 2016 Chevy Tahoe 7099 – No replacement currently – Scheduled Transmission Replacement
  - Meeting with Sheriff – Replacement Schedule Coordination
  - New Hope- Vehicle order 2023 Nissan Rouge

**Grant County Commissioners Minutes  
Week of January 16, 2023**

2:00 p.m. – 3:00 p.m.

Commissioner's Meeting

- Call to order
- Open Forum for Citizen Input (3 minutes per person, 15-minute time limit) **None**
- Approval of Agenda **A motion was made by Commissioner Stone, seconded by Commissioner Carter, to approve the agenda as presented. The motion passed unanimously.**
- Correspondence (ie. Emails that have come in that need response, letters of support etc.) **None**
- Commissioners Roundtable – Miscellaneous Discussion
- Consent Agenda – (Items 1 through 35) All items are considered routine and will be enacted by one motion of the commissioners with no separate discussion. If a separate discussion is desired, that item may be removed and placed under Board Discussion/Decision. **A motion was made by Commissioner Stone, seconded by Commissioner Carter, to approve the consent agenda as presented, amending item 17 to reflect a new effective date of January 17, 2023. The motion passed unanimously.**

AUDITOR'S OFFICE

1. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(In the amount of \$1,035,127.58)**
2. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Dedra Osborn, Kaylyn Orozco, and Aleanah Lopez to act as representatives for the County; and for Alana DeGooyer, Sally Goodwin, Karrie Stockton and Sherri Hausknecht to handle the ballots through the mail room process for a Special Election to be held on February 14, 2023.
3. Delegation of County Legislative Authority, Rob Jones, To Serve on Canvassing Board from February 14, 2023, to February 24, 2023.

COMMISSIONER'S OFFICE

4. Approval of Commissioners *AMENDED* minutes from May 31, 2021.
5. Invoices
6. Reappointment letter for Brulee Hoskins to the Grant County Lodging Tax Advisory Committee for a one-year term beginning January 1, 2023, through December 31, 2023.
7. Appointment letter for Arin Swinger to the Grant County Tourism Commission, representing District 2, for a three-year term beginning January 17, 2023, through January 16, 2026.
8. Reappointment letter for Rob Jones to the Grant County Lodging Tax Advisory Committee for a one-year term beginning January 1, 2023, through December 31, 2023.
9. Reappointment letter for Stephen Phipps to the Grant County Current Use Advisory Committee for a one-year term beginning January 17, 2023, through December 31, 2023.
10. Reappointment letter for Kent Karstetter ~~Karstatter~~ to the Grant County Current Use Advisory Committee for a one-year term beginning January 17, 2023, through December 31, 2023.
11. Reappointment letter for Kevin Goetz to the Grant County Current Use Advisory Committee for a one-year term beginning January 17, 2023, through December 31, 2023.
12. Appointment letter for Travis Herring to the Grant County Current Use Advisory Committee for a one-year term beginning January 17, 2023, through December 31, 2023.

**Grant County Commissioners Minutes**  
**Week of January 16, 2023**

13. Reappointment letter for Steve Rimple to the Grant County Fair Advisory Committee for a three-year term beginning January 28, 2023, through January 27, 2026.
14. New liquor license application for Sage Hills Golf Club & RV Resort located in Warden, WA, from the Washington State Liquor and Cannabis Board.
15. Real Estate Excise Tax Affidavit (Quit Claim Deed) between Grant County and Maple Landing LLC, (Brandon Bernard) for the east 30 feet of the parcel generally located within the Southwest quarter of the Northwest quarter of Section 10, Township 19 North, Range 28, E.W.M., Grant County, Washington (Parcel No. 100002003)
16. Appointment letter for Jason Thaemert to the Grant County Current Use Advisory Board for a one-year term beginning January 17, 2023, through December 31, 2023.
17. Request to change County Mileage reimbursement rate from \$0.625 per mile to \$0.655 per mile.  
**(Item has been amended to reflect an effective date of January 17, 2023)**

CENTRAL SERVICES

18. Request to dedicate land generally located within Section 22, Township 21 North, Range 26 East W.M., City of Ephrata, Grant County, WA, parcel no. 160866002 and 160866003 for a public right-of-way to construct a gravel road for the new jail.

PUBLIC DEFENSE

19. 2023-2024 Professional Services Agreement Interpreter with Mary Jane Castillo for a two-year term beginning January 1, 2023, through December 31, 2024.

PUBLIC WORKS

20. Execution of Contracts between Grant County and DeAtley Crushing for the 2022 Crushing and Stockpiling project. Contract amount is \$1,497,650.00.
21. Budget transfer in the amount of \$27,101.53 from fund 401 – Solid Waste to cover the purchase of a Landfill Hydroseeder from Thompson Equipment Co. This item was originally approved in the 2023 budget for \$155,000.00 but the price has increased to \$182,101.53.

RENEW

22. Contract Amendment No. 2 for CPWI Prevention Services with Health Care Authority on contract No. K5536. Amendment reflects the change in name from “Dedicated Marijuana Account” to “Dedicated Cannabis Account.” Clarification was also made regarding the 45-day invoicing requirements and standardize all the CPWI contracts.
23. Professional Services Agreement (Letter of Agreement) with Ingenium Healthcare Advisors for strategic planning and leadership services for 15 managers and supervisors at Renew in the amount of \$105,000.00, plus the responsibility of lodging and airfare for onsite visits. Term of agreement is upon signature for 3 years.

**Grant County Commissioners Minutes  
Week of January 16, 2023**

SHERIFF'S OFFICE

24. Request to purchase a FirstDefender RM S1 Handheld Chemical Identification System from Federal Resources Supply Company in the amount of \$58,303.35. This will be purchased from 001.114.00.0934.594256400. This was authorized for purchase in 2022 but was received and invoiced after the end-of-the-year spending deadline had passed.
25. Washington State Military Department Contract No. E23-044 with Grant County dba Grant County Sheriff's Office, Emergency Management Division in the amount of \$44,601.00 to provide Energy Facility Site Evaluation Council (EFSEC) pass-through dollars (SFY 2023) for the county to conduct radiological emergency preparedness program duties relating to the Columba Generating Station nuclear power plant. Term of agreement is July 1, 2022, through June 30, 2023.
26. Washington State Military Department Contract No. E23-094 with Grant County dba Grant County Sheriff's Office, Emergency Management Division in the amount of \$13,905,347.00 to provide pass-through funding on Federal Fiscal Year (FFY) 2022 Homeland Security Grant Program (22HSGP) which funds state, local, and territorial efforts to prevent terrorism and prepare the nation for threats and hazards that pose the greatest risk to the security of the United States.
27. Interlocal Agreement Interagency Narcotics Enforcement Team (INET) WSP Contract No. K17636, between Grant County, Washington State Patrol, and the Quincy Police Department to detect and apprehend illegal drug manufacturers and traffickers, disseminate information related to illegal drug activity, and maintain a cooperative effect among the county's criminal justice agencies in the areas of illegal drugs, gangs, etc. Term of agreement is January 1, 2022, through December 31, 2025. **(Resolution No. 23-007-CC)**
28. Budget extension request in the amount of \$6,000.00 for the purchase of a trailer to carry their approved 2023 Capital Expenditures: Qty. 2 Sea-Doo watercrafts. The original amount approved was \$33,153.18 and additional funds are needed (Fund# 142-001). This purchase will be made from Experience Powersports. **(Approved, the public hearing was set for 2/21/23 at 3:15 p.m.)**

SUPERIOR COURT

29. Budget extension request in the amount of \$4,500.00 from the Dedicated Drug Court Fund Revenue Account 123.001 to the Expense Account 123.001.00.0000.512213100 Office & Operation Supplies. **(Approved, the public hearing was set for 2/21/23 at 3:15 p.m.)**
30. Budget extension request in the amount of \$7,000.00 from Law and Justice Funds 127.169.00.0000.308000000 to the following expense accounts: **(Approved, the public hearing was set for 2/21/23 at 3:15 p.m.)**
  - 127.169.11.9500.512214301 Lodging in the amount of \$1,200.00
  - 127.169.11.9500.512214302 Meals in the amount of \$750.00
  - 127.169.11.9500.512214303 Mileage in the amount of \$2,200.00
  - 127.169.11.9500.512214595 Interfund rents/leases in the amount of \$850.00
  - 127.169.11.9500.512214906 Registrations in the amount of \$2,000.00.

This budget extension will cover a National Drug Court Institute (NDCI) for Treatment Court Coordinator's Training as well as funding for a vehicle for Drug Court until a vehicle can be obtained.
31. Out-of-state travel request for Tifini Fairbanks to attend Treatment Court Coordinators Training in Oklahoma City, Oklahoma. Dates of travel are March 26, 2023, through March 31, 2023, in the amount of \$2,779.40. If approved, this will need to be funded from a budget extension from Law and Justice Funds 127.169.00.0000.308000000.

**Grant County Commissioners Minutes  
Week of January 16, 2023**

32. Out-of-state travel request for Jamie Mullenix to attend Treatment Court Coordinators Training in Oklahoma City, Oklahoma. Dates of travel are March 26, 2023, through March 31, 2023, in the amount of \$2,439.40. If approved, this will need to be funded from a budget extension from Law and Justice Funds 127.169.00.0000.308000000.

TECHNOLOGY SERVICES

33. Purchase Order No. 448 from Ednetics (EDNTC) in the amount of \$25,408.53 for annual Ednetics One Support contract.
34. Purchase Order No. 449 from Handel Information Technologies (HITEC) in the amount of \$21,600.00 for 2023 annual maintenance – Rite Track Software for Grant County Youth Services.
35. Purchase Order No. 450 from Ednetics (EDNTC) in the amount of \$15,768.30 for VMware yearly maintenance subscription.

- Board Discussion/Decisions Items (*Items to discuss and items that were removed from Consent Agenda. These items will be acted upon together*)
- Walk-on items: Out of state travel request from the Sheriff's Office for Joe Kriete and Phillip Coates to travel to Jacksonville FL from February 8 – 22, 2023 for the Jail Tour with Central Services. **(This item was not accepted)**
- Adjournment

3:00 p.m. – 4:00 p.m.

Grant County Fire Chief and Commissioners Meeting re: Fire Investigations

Fire Chiefs and Commissioners from Fire Districts around Grant County gathered to discuss the recent removal of fire investigations from the Fire Marshal's Office. After discussion, it was decided to have another meeting in the future.

4:00 p.m. - 5:00 p.m.

K Eslinger, Human Resources Update

The Commissioners approved and signed the Working Agreement between Grant County Sheriff's Office and Grant County Deputy Sheriff's Association. Term is January 1, 2022 through December 31, 2023.

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Julie Knittel, Debra Love and Todd Knittel (Knittel FU 57 Blk 89 Short Plat) File # P 22-0379 (preliminary P 22-0109) Final Plat Submission and Review.



**Grant County Commissioners Minutes  
Week of January 16, 2023**

**WEDNESDAY, JANUARY 18, 2023**

7:00 a.m. – 8:00 a.m.	R Jones, Grant County EDC Meeting (ATEC Building BBCC)
8:00 a.m. – 9:30 a.m.	R Jones, Bi-Weekly Jail Design Meeting
9:00 a.m. – 9:30	C Carter, WCRG Board of Directors Meeting (Zoom)
9:30 a.m. – 2:30 a.m.	D Stone, WSRRI LTSAG Monthly Meeting <b>(Cancelled)</b>
9:30 a.m. – 11:30 a.m.	TOURISM COMMISSION MEETING
10:00 a.m. – 11:00 a.m.	R Jones, CBSWC Board Meeting
11:00 a.m. – 12:00 p.m.	C Carter, Columbia Basin Development League: New Board Member Onboarding (Zoom)
1:00 p.m. – 2:30 p.m.	C Carter, Grant County Suicide Prevention Taskforce (GCSPT) Meeting
3:30 p.m. – 5:00 p.m.	R Jones at Moses Lake Water Supply Meeting (Larson Recreation Center)
5:00 p.m. – 7:00 p.m.	R Jones, Samaritan Hospital Presentation
6:00 p.m. – 8:00 p.m.	D Stone at Legislative Steering Committee (LSC) Roundtable (WSAC, Olympia)

**THURSDAY, JANUARY 19, 2023**

8:00 a.m. – 1:00 p.m.	D Stone at Legislative Steering Committee (LSC) Meeting (Olympia)
8:00 a.m. – 10:00 a.m.	R Jones, CBSWC Board Meeting
9:00 a.m. – 10:30 a.m.	ACCOUNTING MEETING
10:00 a.m. – 12:00 p.m.	R Jones, CBSWC Stakeholder Meeting
12:00 p.m. – 1:00 p.m.	C Carter, Columbia Basin DV and SA Consortium Meeting (Moses Lake)
12:00 p.m. – 12:30 p.m.	R Jones w/ Judge Knodell, Superior Court Commissioner Position Discussion
1:00 p.m. – 2:00 p.m.	R Jones, Position Management / Hiring Committee Meeting

**Grant County Commissioners Minutes  
Week of January 16, 2023**

2:00 p.m. – 4:00 p.m.	R Jones, Lodging Tax Advisory Committee (LTAC) Meeting
2:00 p.m. – 4:00 p.m.	C Carter at Columbia Basin Development League Board Meeting (Moses Lake Council Chambers) <b>(Did not attend)</b>
6:30 p.m. – 8:00 p.m.	C Carter, Grant Transit Authority Board Meeting, (Moses Lake Facility Office)

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the NNN Retail Development – David Church (Zaremba DG Short Plat) File # P 22-0445 (preliminary P 22-0243) Final Plat Submission and Review.

**FRIDAY, JANUARY 20, 2023**

No meetings held

**SATURDAY, JANUARY 21, 2023**

5:00 p.m. – 9:00 p.m.	Commissioners at Grant County Cattlemen and Cattlewomen Banquet (St. Rose of Lima School, Ephrata)
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Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

\_\_\_\_\_  
Rob Jones, Chair

\_\_\_\_\_  
Cindy Carter, Vice-Chair

Attest:

\_\_\_\_\_  
Danny E. Stone, Member

\_\_\_\_\_  
Barbara J. Vasquez, CMC  
Clerk of the Board